

**Minutes of the meeting in connection with International Seminar to be organized by IREE on “High Speed Trains in India – Issues & Options” on 1st & 2<sup>nd</sup> February, 2013, held in the Chamber of Additional Member (Elect.) on 22.08.2012.**

**Present**

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| 1. Sh. Raj Kumar,<br>President/IREE & AML             | 9. Shri Sanjiv Bhutani, GM/RITES             |
| 2. Sh.R.S. Grover, Ex. Addl.<br>Member (Elect.)       | 10. Sh. M.C. Chauhan, CEGE/N.Rly.            |
| 3. Sh. Satish Kumar, Director/<br>Elect. /DMRC        | 10. Sh. R.K. Atoliya, CEDE/N.Rly             |
| 4. Sh. Mehtab Singh, General<br>Secretary & CEE/N.Rly | 11. Sh. Sudhir Garg, ADRM/NR                 |
| 5. Sh. Om Pal Singh, GM/Elect/<br>IRCON               | 12. Sh. Pankaj Sharma, Sr.DEE/ RSO/<br>NDLS. |
| 6. Sh. D.C. Pandey,<br>GM/Elect./RVNL                 | 13. Sh. Y.P. Singh, Dy.CEE/Chg/HQ            |
| 7. Sh. R.N. Rajpoot, Secy. to<br>CEE                  | 14. Shri T.N. Kakaji, Sr.DEE/TRD/DLI         |
| 8. Sh. A.K. Dutta, Director/<br>Infra/DFCCIL          | 15. Sh.MukeshChandra,Dy.CEE/PS/HQ            |

1.0 Minutes of the last meeting held on 22.08.2012, were discussed. The action taken are as under:

1.1 Permission letter from Railway Board for organizing the International Seminar has been received on 16.08.2012.

1.2 The Venue has been booked as per decision taken in the last meeting.

**2.0 Tentative Budget**

2.1 Tentative Budget was presented in the meeting. The total expenditure was worked out to be Rs. 40 lacs. The major details are as under:

A. Venue Booking	-	Rs. 6.4	Lacs
B. Catering	-	Rs. 9.0	Lacs
C. Printing	-	Rs. 6.0	Lacs
D. Event Management	-	Rs.12.0	Lacs
E. Mementoes & Seminar Kit	-	Rs. 5.0	Lacs
F. Transportation	-	Rs. 0.60	Lacs
G. Miscellaneous	-	<u>Rs. 0.50</u>	<u>Lacs</u>
		<u>Rs. 40</u>	<u>Lacs</u>

**3.0 Finalization of First Information Brochure**

3.1 The draft brochure was discussed in detail and a number of suggestions were made about the tariff and rate of advertisement etc. The Technical Committee was authorized to carry out the necessary modifications in the draft brochure along with various options for cover page so that same could be finalized in the next meeting.

#### **4.0 Meeting with various Sub-Committees**

- 4.1 Members of various Sub-Committees were also present in the meeting and duties of each Committee were explained.
- 4.2 The Chairman of each Committee will nominate one member as Secretary/Convener.
- 4.3 Each Committee shall conduct their respective meetings as per requirement and meet frequently to firm up arrangements.
- 5.0 The Organizing Committee and Publishing Committee should bring the drafts letters required to be sent to various Organizations in Zonal Railways and PSUs & other Organizations etc. for approval in the next meeting.
- 6.0 The next meeting of Steering Committee along with Chairmen of all the Committees will be held on 7<sup>th</sup> September, 2012.

**( MEHTAB SINGH )**  
General Secretary  
IREE